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CENTRAL INTELLIGENCE AGENCY
INFORMATION REPORT

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COUNTRY **East Germany**

SUBJECT **Organization and Personnel of the Ministry of Foreign and Domestic Trade**

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(FOR KEY SEE REVERSE)

1. Address: Unter den Linden 26 - 30, Berlin NW 7. Telephone: 22 03 21.
2. Organization:

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- a. Office of the Minister, of the Deputy Ministers and of the State Secretaries:

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Ministers:

Position not filled.¹

State Secretary for Commercial and Trade Policy and Deputy Minister:

Willy Huettenrauch (SED)

State Secretary for Export:

Hans-Paul Gantner-Gilmens²

State Secretary for Import:

Eleonore Staimer

Deputy Minister for Trade Policies and Chief of Main Department for Trade with Democratic Countries:

Gerhard Weiss

- b. Main Departments:

- (1) Main Department for Trade with "People's Democracies"

Chief:

Gerhard Weiss, [redacted]; intelligent; loyal SED member; subordinated to him are the Laenderreferate and the Departments for China, Korea, Poland, CSR, Hungary, Bulgaria, Albania, and Rumania.

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STATE	EX	ARMY	EX	NAVY	X	AIR	EX	FBI	AEC		
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U. S. OFFICIALS ONLY

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Chief, Department for China: Ackermann [redacted] 25X1
convinced SED member; Party Secretary.

Referenten, Department for China:
Kattner (fnu), [redacted] con- 25X1
vinced SED member; FDJ secretary.
Zimmermann (fnu), SED member.

Hauptsachbearbeiter, Department for China
Berlin (fnu), [redacted]
FDJ member.

Chief, Referat for Korea: Siegel (fnu), [redacted] well- 25X1
qualified; follows party line loyally.

Former chief, Laenderreferat Poland:
Tilp (fnu), SED member.

Referent, Laenderreferat Poland:
Kybarth (fnu); [redacted]; SED 25X1
member.

Secretary, Laenderreferat Poland:
Erika Teich, well-qualified; FDJ member.

Chief, Laenderreferat Czechoslovakia:
Fritz Densau, convinced SED member.

Referent, Laenderreferat Czechoslovakia:
Ursula Bruns, [redacted] well- 25X1
qualified; SED member.

Typist, Laenderreferat Czechoslovakia:
Mrs. Freitag (fnu), no political
affiliations

Laenderreferat Bulgaria: Mrs. Kussarow (fnu), convinced SED member. 25X1 25X1

Former chief, Laenderreferat Bulgaria:
Heinz Weise, transferred to another
Ministry in October 1954; [redacted]
[redacted]

Chief, Laenderreferat Rumania: Elfrieda Wagner, formerly Personal Referent
in this Ministry (under Minister Georg
Handke), until recently Secretary of Central
Party Directorate; attended School of Gov-
ernment Administration (Verwaltungsschule)
for five months.

Deputy chief, Laenderreferat Rumania:
Kraemer (fnu), convinced SED member.

Referent, Laenderreferat Rumania:
Marga Haubrich³, SED member; likes to place
herself in the political limelight.

Secretary, Laenderreferat Rumania:
Miss Rex (fnu), FDJ member.

Chief, Department for Business Trips:
Boggan (fnu), [redacted] 25X1

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Office concerned with business trips of foreign businessmen into East Germany:

Chief:

Ernst Bahse,
member.

SED

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Sachbearbeiter:

Otto Sowalski,
member.

SED

Typist:

Mrs. Muth (Gm),

The Department for Business Trips is concerned with visa applications of East Germans for trips abroad and of foreign businessmen for trips to East Germany. Records which contain data on travel applications, authorizations and trips actually taken to capitalistic countries are prepared and one carbon copy is submitted to the Soviet High Commissioner in Germany.

Procedures for business trips abroad: An application and four record cards (Karteikarten) containing personal data, background, party affiliation and comments of the party district organization (BPO) have to be submitted to the pertinent VEH DIA. From here, the application papers, to which is added the written opinion of the VEH DIA director, are forwarded to the Department for Business Trips which, after having obtained the view of the trade agency responsible in this matter, transmits the request to the Main Administration of the People's Police (Passport Department). After the SSD scrutinizes the application, the VB informs the Ministry of Foreign Affairs of its final decision to grant the permission for a visa, which is then made up by the Ministry. All the necessary formalities concerning business trips to "people's democracies" are taken care of by the Ministry of Foreign Affairs. Visa applications for trips to capitalistic countries which are not represented in "people's democracies" are submitted by the Sachbearbeiter of the Department for Business Trips to the Consulate of the country in question in West Berlin. Visa applications for trips to capitalistic countries which are represented in "people's democracies" are submitted directly by the Ministry of Foreign Affairs to the representative of the western country in question. The Budget Department provides the foreign currency for trips of staff members of the Ministry of Foreign and Domestic Trade; in all other cases the currency arrangements are made by the pertinent VEH DIA.

Procedures for business trips to East Germany: Foreigners have to submit an application, including four record cards (Karteikarten) and four photographs to the VEH DIA, responsible for this business matter. The VEH DIA forwards the application papers with the recommendation of its director to the Department for Business Trips. The same procedure is now applied also with applications for trips to capitalistic countries. After two or three days, the Ministry of Foreign Affairs receives from the People's Police the travel permit for the person in question who then obtains the visa directly from the Ministry. The permission for a one-time border-crossing is sent directly to the applicant by letter. The Soviet High Commissioner in Germany grants visas for trips from East Germany to the United Kingdom, France, the United States and Vienna, and also for travels of citizens of these countries to East Germany.

(2) Main Department for Trade with Capitalistic Countries:

Chief:

Harbert Meyer, well-qualified; convinced SED member; subordinated to him are the Landesreferate for the western countries.

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Deputy Chief:

Elfriede Wolter, member of SED and of the Central Party Directorate.

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Chief: Margot Roos, [redacted] member of SED and of Central Party Directorate. 25X1

Deputy Chief: Rudolph (fnu).

[redacted] 25X1

Former Chief: Lothar Sterna.

[redacted] 25X1

Referent: Mrs. Krause (fnu), [redacted] husband is KVP officer. 25X1

Grosskopf (fnu), inconspicuous.

(3) Main Department Export (subdivided into Fachreferate for each of the VEH DIA Trade Agencies)

Chief: Bernhard Hein, [redacted] well-qualified; SED member. 25X1

Deputy Chief: Rudolf Schenker, SED member. [redacted]

Secretary: Mrs. Gress (fnu), [redacted] well-qualified; non-party member, but attends one-year party school course. 25X1

(4) Main Department Import (subdivided into Fachreferate for each of the VEH DIA Trade Agencies)

Chief: Herbert Heberfeld, [redacted] SED member: [redacted] 25X1
[redacted] 25X1
[redacted] 25X1

(5) Main Department for Foreign Currencies and Finances:

Former Chief: Erich Bennissen, now abroad as Special Representative for the Far East.

c. Central Departments (Querschnittabteilungen) (chiefs are directly responsible to the Minister)

(1) Cadre Department:

Chief: Erich Shriany, member of SED and of Central Party Directorate.

Deputy Chief: Huchel (fnu), also in charge of travel permits for cadre officials of departments concerned with trade policies towards "people's democracies", loyal SED member.

Staff Member: Hilde Braune, until September 1954 secretary of the Party Secretariat, SED member.

Referents: Staffen (fnu)

Huke (fnu), both are in charge of cadres of the VEH DIA Trade Agencies.

Zimmermann (fnu),

Anni Junge, both are in charge of cadres within the Ministry; both are loyal SED members.

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(2) Department for Political Instruction:

Chief: Bruno Stassen, [redacted] SED member.

Deputy Chief: Graumann (fnu), [redacted] loyal 25X1
SED member.

Staff member: Hilde Palm, [redacted] SED 25X1
member.

Referent: Mrs. Schwaln (fnu), [redacted] 25X1
attended School of Government Administration (Verwaltungsschule); takes correspondence courses; loyal SED member..

(3) Referat Press: Miss Mai (fnu), [redacted] 25X1
Party Secretary of Central Department Unit (Einheit Querschnitt).

(4) Protocol Department:

Chief: Maimusch (fnu), [redacted] 25X1
SED member; wife is minor party functionary.

Referent: Irene Koehler, SED member.

(5) Department for General Administration:

Chief: Jokel (fnu), SED member.

Mail Office (Poststelle): Herta Kluge, [redacted] loyal 25X1
party member.

Courier Service (Botenmeisterei):
Vogel (fnu), CDU members

Supply clerk: Rosemarie Gehrke.

Superintendent: Adolf Trettin, formerly SPD, now loyal
SED member.

(6) Control Department: Lilli Frohnert, [redacted] 25X1
SED member; attended party school.

Ida Anita, [redacted] SED 25X1
member; attended party school.

Charlotte Kloss, the former chief, is allegedly abroad at the present time.

(7) Budget Department:

Chief: Werner (fnu), [redacted] well- 25X1
qualified; SED member.

Deputy Chief: Kasper (fnu), [redacted] well- 25X1
qualified; SED member.

Staff members: Adler (fnu), formerly employed by
Deutsche Notenbank; SED member.

Miss Donath (fnu), FDJ member.

Herta Michler, non-party member.

(8) Labor Department: Ebersbach (fnu), chief; [redacted] 25X1
[redacted] loyal SED member. 25X1

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(9) Legal Department:

Helmut Wagner,
SED member.

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(10) Institute for Foreign Languages:

Incumbents unknown.

Comments:

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2. Died in January 1955.

3.

Comment: Margo Haubrich was reported Hauptreferentin of Hungary

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